

**The PRTC Operations Committee will not meet on March 4, 2010.**

POTOMAC AND RAPPAHANNOCK  
TRANSPORTATION COMMISSION (PRTC)

OFFICIAL COMMISSION MEETING

AGENDA

DATE: March 4, 2010  
TIME: 7:00 p.m.  
LOCATION: PRTC Transit Center  
14700 Potomac Mills Road, 2<sup>nd</sup> Floor  
Woodbridge, VA 22192-6811

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1. CALL TO ORDER
2. ROLL CALL
3. INVOCATION
4. PLEDGE OF ALLEGIANCE
- [May] 5. CITIZENS' TIME
- [May] 6. PRESENTATIONS
  - A. First Transit General Manager Robb Howell – Employee Recognition and Operations Report – [Verbal]
- [May] 7. APPROVAL OF MINUTES – February 4, 2010  
[Attached Resolution Recommended]
- [May] 8. AGENDA APPROVAL – March 4, 2010  
[Attached Resolution Recommended]
- [May] 9. CONSENT AGENDA APPROVAL March 4, 2010  
[Attached Resolution Recommended]
  - A. Treasurer's Report – [Attached Resolution Recommended]

- B. Authorization to Budget and Appropriate \$220,880 of Stafford County's 2% Motor Fuels Tax Funds for Transportation Expenditures for the Fourth Quarter of FY 2009 – [Attached Resolution Recommended]
- C. Authorization to Budget and Appropriate \$202,302 of Stafford County's 2% Motor Fuels Tax Funds for Transportation Expenditures for the First Quarter of FY 2010 – [Attached Resolution Recommended]
- D. Authorization to Budget and Appropriate \$205,293 of Stafford County's 2% Motor Fuels Tax Funds for Transportation Expenditures for the Second Quarter of FY 2010 – [Attached Resolution Recommended]
- E. Authorization to Budget and Appropriate \$1,102,440 of the City of Fredericksburg's 2% Motor Fuels Tax Funds for Various Transportation Projects – [Attached Resolution Recommended]

[Zehner]

10. VIRGINIA RAILWAY EXPRESS (VRE)

- A. Operations Board Meeting Agenda and Minutes of February 19, 2010, and Revised Minutes of January 15, 2010 – [Attachment]
- B. Chief Executive Officer's Report (2-10) – [Attachment]

[May]

11. CHAIRMAN'S TIME

- A. Introduction of the Transit Development Plan (TDP) Team and the TDP Stakeholder Group, Followed by a PowerPoint Presentation to Acquaint the Commission and Stakeholder Group with the TDP Scope, Schedule, and Early Deliverables – [Item to be Sent Out Separate from the Board Kit/Hand Out at the Meeting]

[Harf]

12. EXECUTIVE DIRECTOR'S TIME

- A. Executive Director's Report – [Attachment – Information]
- B. Action Items:
  - 1. FY 2011 Fare Increase – [Attached Resolution Recommended]
  - 2. FY 2010 Mid-Year Budget Revision – [Hand out at the meeting]

3. Landscaping Contract Award -- [Attached Resolution Recommended]

C. Information Items:

1. PRTC Service Performance Reports – [Hand out at the meeting]
2. PRTC Budget-to-Actual Comparison – [Attachment]
3. Communications:
  - a. Related to Funding – [Attachment]
  - b. Related to Jurisdiction – [N/A]
  - c. General Interest – [Attachment]
4. **Most Recent Customer Satisfaction Survey Results – [Attachment]**

[May] 13. OTHER BUSINESS/COMMISSIONERS' TIME

[May] 14. ADJOURNMENT

NEXT MEETING: Thursday, April 1, 2010, 7:00 p.m.

LOCATION: PRTC Transit Center  
14700 Potomac Mills Road, 2<sup>nd</sup> Floor  
Woodbridge, VA 22192-6811  
Main # (703) 583-7782  
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