

**POTOMAC AND RAPPAHANNOCK
TRANSPORTATION COMMISSION**

RESOLUTION

MOTION: _____

**RESOLUTION NO. 10-05-____
OFFICIAL COMMISSION MEETING
MAY 6, 2010**

SECOND: _____

**RE: BUILDING SECURITY SYSTEM – AUTHORIZATION TO COMMENCE
PROCUREMENT FOR TECHNICAL SERVICES SUPPORT**

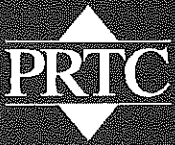
WHEREAS, security assessments of the PRTC Transit Center completed by PRTC Management in cooperation with Prince William County law enforcement officials have concluded that a new building security system is necessary; and

WHEREAS, funding for such a system has been incorporated in PRTC's proposed FY 2011 budget; and

WHEREAS, technical specifications for the contemplated new security system must be developed to solicit bids; and

WHEREAS, the preparation of those technical specifications requires expertise which PRTC staff does not possess.

NOW, THEREFORE, BE IT RESOLVED that the Potomac and Rappahannock Transportation Commission does hereby authorize the Executive Director to commence a competitive procurement to solicit proposals for the preparation of required technical specifications for the proposed building security system.

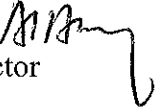


Potomac and Rappahannock
Transportation Commission

14700 Potomac Mills Road
Woodbridge, VA 22192

May 6, 2010

TO: Chairman May and Commissioners

FROM: Alfred H. Harf 
Executive Director

RE: Building Security System – Authorization to Commence Procurement for
Technical Services Support

Recommendation:

Authorize PRTC's Executive Director to commence a competitive procurement for technical services support required to prepare specifications for the acquisition of a new building security system for the PRTC Transit center.

Background:

Security assessments PRTC management has completed in cooperation with Prince William County law enforcement officials have called for the installation of a new security system at the Transit Center to harden the perimeter and remedy certain vulnerabilities inherent in the existing "cipher lock" system being used to control access to the building proper. After a pair of failed efforts pursuing Department of Homeland Security (DHA) discretionary funding for a new system, management concluded that it would be imprudent to postpone system replacement any longer and so funding for a replacement system has been incorporated in the proposed FY 2011 budget as a state formula capital grant-funded effort.

The newly envisioned system would be a "card entry" system as a successor to the "cipher lock" system, enhancing security by simplifying changes to building and parking/yard access privileges as is necessary when employees cease working at PRTC. Currently, to restrict access to someone who ceases to be employed at PRTC requires the recoding of the cipher locks for all employees, whereas a "card entry" system would require a mere programming change to invalidate the card used by the ex-employee. Controlled access to the employee parking lot and bus yard is also envisioned as part of the new system, such that the newly issued cards would activate newly installed gates at those locations.

Chairman May and Commissioners

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Technical specifications for the proposed new security system will be necessary to solicit bids from vendors, and the preparation of those specifications requires expertise which PRTC staff does not possess. Accordingly, management is seeking the Commission's authorization to solicit technical services support for the preparation of these technical specifications.

The estimated cost of this technical services support exceeds the purchasing authority delegated to the Executive Director, so management is seeking the Commission's authorization for this competitive procurement. An award is anticipated at the July Commission meeting. Later in the year, management will also be seeking the Commission's authorization to solicit bids for the purchase and installation of the security system once the technical specifications have been developed.

Fiscal Impact:

Not applicable.